

**ARCHDIOCESE OF KEEWATIN – LE PAS**  
**SACRAMENTAL RECORDS REQUEST FORM**

Please print clearly and include as much information as possible.

PO Box 270  
The Pas, MB  
R9A 1K4  
T: 204-623-6152  
Fax: 204-623-6121

**Type of Sacramental Record requested:**

Baptism             Confirmation             Burial

**Name at time of Sacrament:**

Last name(s): \_\_\_\_\_ First name(s): \_\_\_\_\_

Date of birth: (dd/mm/yyyy) \_\_/\_\_/\_\_\_\_ Place of birth: \_\_\_\_\_

Name and place of Parish where Sacrament was performed: \_\_\_\_\_

Date of sacrament: (dd/mm/yyyy) \_\_/\_\_/\_\_\_\_ (or approximate date or year): \_\_\_\_\_

Motherø (maiden) last name(s): \_\_\_\_\_ Motherø first name(s): \_\_\_\_\_

Fatherø last name(s): \_\_\_\_\_ Fatherø first name(s): \_\_\_\_\_

Any additional information which might help locate the requested record: \_\_\_\_\_

Name of Person making request: \_\_\_\_\_

Relationship to Person named above\*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(Address / City / Province / Postal Code)

Daytime telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Type of government-issued or band-issued photo identification\*\* provided (must have a signature): \_\_\_\_\_

Briefly state the reason for obtaining this record: \_\_\_\_\_

How will you be receiving this record?    pick up at office    through the mail    through E-mail    through Fax

Fee of \$20.00 per search must accompany this form. Fee paid:    Yes             No

Please make cheque or money order payable to: Archdiocese of Keewatin-Le Pas

E-Transfer option is available. Please contact [chancery@keepas.ca](mailto:chancery@keepas.ca) for e-transfer information.

Please either mail this form with your payment to: Archdiocese of Keewatin-Le Pas PO Box 270 The Pas, MB R9A 1K4

OR Email to [chancery@keepas.ca](mailto:chancery@keepas.ca) or Fax to 204-623-6121.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Written authorization may be required if this request is not for yourself nor for your child. For more information please call Nicole at the Diocesan Office at 204-623-6121 ext 1.

\*\*If you will be mailing, emailing or faxing this form, please include a photocopy or picture of the piece of identification provided.